

DSM Nutritional Products, Inc.

Community Advisory Panel

Bud Allen
Chair, AirQAP

Rik Atkinson
Mansfield Twp. Resident

Al Bennett
White Twp. Resident

Laurie Christine
Belvidere Office of Emergency Management

Dave Dech
Warren County Planning Department

Jane Bullis
Chair, Belvidere Environmental Commission

Bob and Sandy Goldberg
Residents

Robert Goltz
President/CEO, Warren County Regional
Chamber of Commerce

Harold Halvorsen
Chairman, Belvidere Planning Board

Malcolm Leslie
White Twp. Environmental Commission

Marianne Meyer-Garcia
Belvidere Town Council

Ernest Maso
White Twp. Resident

Victoria Meghdar
Chairman, Belvidere Economic Development

Lelia Pappas
Belvidere High School

Ann Skoog
White Township Resident

Mark Walsh
Liberty Twp. Resident

Frank Wheatley
Warren County
Emergency Management Coordinator

Stan Wilkins
Belvidere Environmental Commission

Tony Wyhopen
Chairman, White Twp. Planning Board

CAP Meeting Minutes

Tuesday, February 19, 2008

In Attendance:

Bud Allen – Chairman AirQAP, Rik Atkinson – Mansfield Twp. Resident, Al Bennett – White Twp. Resident, Staci Calligari – Sr. Business Coordinator DSM, Linda Frone – Scientist, QC DSM, Harold Halvorsen – Chairman Belvidere Planning Board, Ernest Maso – White Twp. Resident, Victoria Meghdar – Chair – Belvidere Economic Development, David Peer – QC Manager DSM, Ann Skoog – Belvidere Resident, Todd Tereska – Sr. Safety & Ind Hyg Compliance Advisor DSM, Randy Trimmer – Process Technician B209 DSM, Andy Tynan – Sr. Env Compliance Advisor DSM, Wim Vorage – Site Director DSM, Timothy Wells – Director Quality DSM, Tony Wyhopen – Chairman White Twp. Planning Board.

Meeting Summary:

- Comments / Corrections to December 18, 2007 meeting minutes: Minutes are to stay as written. They will be posted to the CAP website.
- Housekeeping: Doug Smyth informed the CAP that he is not interested in continuing his CAP membership. Letter will be sent on behalf of the CAP thanking Doug for his time and service. The CAP welcomes two new members, Victoria Meghdar and Rik Atkinson.
- Quality Control Laboratory Tour: Tim Wells, Director Quality Department, introduced Dave Peer and Linda Frone to the CAP members. Dave Peer, QC Manager and Linda Frone, QC Scientist, provided a tour of the Quality Control laboratory to the CAP members. Dave gave an overview of the QC lab while Linda provided detailed explanation of her daily responsibilities. Some points mentioned:
 - Samples have a 5-day turnaround. The QC Department analyzes for numerous Raw Materials, Finished Forms, Premix Blends, ARA, Environmental samples, Hy-D and Micro.
 - CPU samples (Premix blends) differ in color or consistency depending on the vitamins, minerals and other ingredients involved. Some premixes require milling to obtain the best blend of the mix for analysis due to the complicated matrix.
 - Standard Operating Procedures (SOP), Good Manufacturing Practices (GMPs) and SHE (safety) guidelines are followed by all the analysts.
 - A laboratory notebook is used for record keeping and documenting purposes. All laboratory entries are reviewed and signed off by 2 analysts, the analyst performing the test and a second analyst familiar with the method.

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For more information about the DSM CAP, visit us at www.dsmcap.com.

- The laboratory will take a retain sample which will be maintained in the warehouse for 7 years. The retain would be used for future investigation purposes if a customer should have a problem or a complaint.
- With the addition of the EMPOWER system, a computer based data management program, analysts now have the capability of electronically acquiring, analyzing and reporting data.
- One of the CAP members asked if shipments are held due to sampling and testing. DSM responded, no. The material is shipped to the warehouse. Once the material is approved, then it can be released for shipment.
- Custom Product Unit (CPU) customers require a 6-week turnaround. This includes ordering raw materials, blending vitamins and checking the accuracy of the vitamin mixture per the customer's specifications.
The team was told that the FDA and some customers audit the DSM Belvidere facility to inspect the processes and procedures we have in place.

Business Update

- W. Vorage gave a presentation / update of DSM's strategy.
- Highlights/updates through the presentation were provided.
- Feedback from Belvidere Quality Day – February 12th.
 - Customers need to be confident when they buy from DSM, all materials that go into DSM products are quality certified, including materials received from China. DSM requires all its facilities to follow high quality standards and customers can be assured that they receive quality material when they buy from DSM.
- Trienol/HyD business to begin in Belvidere. Belvidere is preparing our fermentation areas for July start up. Wim reminded group that bi-ethanol will not be produced on Belvidere site, but the fermentation and forms areas will be developed.
- CAP member asked if there would be more employment opportunities at DSM with the new businesses coming in. The answer was additional employment would be limited since many of the processes would be automated.
- PUFA project is in place. DSM corporate has allocated money for this project and has agreed that Belvidere is the choice of sites to manufacturer this material.
- DSM 2007 results were shared. Even though the energy price was increasing in 2007, we sustained the business the same as is 2006.
- CAP member asked if DSM would compensate for the material cost in 2008. The answer was that building asset is the key. Build good housekeeping on site.
- 2008 will be a challenging year with new projects. Our goal is not to disappoint upper management.

Site Update/Triple P Report

- Andy Tynan reviewed the environmental incidents since the December 18th meeting. He explained what the incidents were, how DSM corporate responds and how the incident is reported to the NJDEP. He also reported the results of the recent Title V annual certification
- One of the CAP members asked if procedure is modified because of incidents. DSM responded, yes. The department involved in the incident will need to create a root cause analysis and present their findings to Wim for review. Learnings are then distributed to the site

- Andy explained the reasoning for the Triple P Report (People, Planet, Profit) and how we use this in our daily functions. Three year trend graphs of key parameters were presented to show progress of the site

Introduction to DSM Safety Culture

- Randy Trimmer provided an overview of the Belvidere Safety Culture. He showed the group the BE SAFE logo and explained the acronym. The committee, volunteers from different departments, is focused on getting the Belvidere employees' mindset to become more safety aware and cautious both at work and at home.

Keeping the Community Informed

- DSM has decided to sponsor the Belvidere Fishing Tournament – April 5th. Financial donation was given to help with the event. Tournament posters will be displayed throughout the site. DSM will assist with volunteer help on April 5th. T-shirts will be printed with sponsor names.
- Need to have DSM known throughout the community. Group is brainstorming ideas.

Insects, Spiders and Ticks

- OSHA pamphlets were given out to the CAP members as a reminder to protect themselves from biting and stinging insects, spiders and ticks

Miscellaneous

- Mr. Wheatley expressed concerns regarding an odor in the air on Friday and Sunday morning. Andy Tynan researched the NJDEP website and discovered landfill notifications. Andy contacted Mr. Wheatley with his results. Andy also shared his findings with the CAP members. DSM continues to operate 24 hours/day and our gate house can be reached at 475-5300.
- CAP was designed to discuss environmental and community issues. In the past, the CAP would meet monthly, bi-weekly or even weekly depending upon the subject and the current issues. Currently, DSM has no environmental or community issues. CAP members are tasked with the assignment of brainstorming agenda topics for the upcoming meetings.
- A copy of the CAP contact information will be sent to all members.

Next CAP Meeting

- April 15, 2008