

CAP Meeting Minutes
December 18, 2007
DSM – Belvidere, NJ

- In attendance: Al Bennett-White Twp. Resident; Bud Allen-Chair, AirQAP, Laurie Christine-Belvidere Office of Emergency Management; Tim Wells-Director Quality DSM; Mike Bartleson-Manager QA DSM; Bob Goldberg-Resident; Sandy Goldberg-Resident; Linda Griest-Sr. Compliance Advisor DSM; Harold Halvorsen-Chairman Belvidere Planning Board; Malcolm Leslie-White Twp. Environment Committee; Ernest Maso-White Twp. Resident; Councilman Marianne Meyer-Garcia-Belvidere Town Council; Ann Skoog-White Twp. Resident; Wim Vorage-Site Director DSM; James Brandl-Director SHE-DSM; Barbara Furber-Admin. Asst. DSM
- Meeting summary reviewed and minutes were approved for posting to CAP website.
- Tim Wells and Mike Bartleson introduced themselves to the group.
- Wim Vorage spoke about the change of plans for the Peace of Mind occasion. The Peace of Mind occasion is scheduled to happen in February 12, 2008. CAP members invited.
- 2007 Business summary:
 - We are forging ahead in a positive way
 - DSM USA has good connections with DSM Europe
 - Employee surveys have been studied and people are now more confident in the Belvidere site and have good expectations for the company.
 - PUFA (Omega 3 fish oil) Project: At this time Belvidere is the site of choice. The project is still in the conceptual phase and Wim pointed out nothing is finalized at this time.
 - Fermentation possibilities for the DSM site were reviewed.
 - Bioethanol article in the newspaper as Belvidere being 1 of 3 possible sites.
 - A CAP member stated that the local farmers are excited DSM being a possible choice
 - Wim stated that studies and investigations were done and for DSM having a Bioethanol plant is not in the strategic plan; DSM would rather focus on enzymes/biowastes
 - Wim stated that he would participate in discussions in a facilitator role to discuss business opportunities at the Belvidere Site but he will always be careful to consider our neighbors and be sure that DSM core business is protected.
 - It is important to know that DSM will only do business with solid partners and not deal with small/new investment companies that are not reputable.
- Restart of Vitamin C Plant
 - Wim told the group that studies were made and presentations given to the DSM Managing Board.
 - Based on many factors: hiring, training, equipment replacement, high costs to produce and at minimum 5 year commitment, producing vitamin C at Belvidere is not feasible.
 - DSM is moving away from chemistry and moving toward fermentation.
 - Belvidere should not look back only go forward toward new opportunities.
- Site Update
 - Three incidents in November-December.
 - 1 Environmental – scrubber shutdown on dust collector
 - DSM submitted an affirmative defense which means mechanical failure. Effect on environment: Minimum to 0
 - No fines will be involved.

- Since this is the 2nd time it happened, engineers put an indicator on the equipment to warn operators of any problems with the scrubber
 - 2 Relatively minor discharges in Wastewater Treatment Plant
 - No adverse affect on waste treatment permit parameters.
- Tim Wells, Director of Quality, discussed his 30 years experience in the industry. He described his role in the chemical divisions, nuclear industry, etc. at various companies. He said coming to DSM he was impressed with the 600+ year of experience of DSM employees working in the Quality Department.
 - Tim said that the Site has a positive record on quality. Our company meets regulatory, FDA regulations; not just DSM high standards.
 - Many quality systems are in place at DSM to insure quality, however, the QAQC group is continuing looking for ways to continually improve.
 - It is important the DSM knows its suppliers
 - DSM is state-of-the-art and strives to efficiently produce quality products.
- Mike Bartleson introduced himself. Mike has been with DSM for 9 years as Manager of Quality Assurance – Belvidere.
 - Mike reviewed the Peace of Mind campaign and explained it will give people the opportunity to get a good feel about what DSM is about.
 - Nutritionally – we make good products to help people
 - DSM strives to have good supplier / customer partnerships.
 - Reliability – DSM can set up a process and produce a quality product consistently.
 - Quality Systems – explained how we do build quality into everything we do at DSM. The QC function is to test the end product to confirm the products meet all requirements.
 - Certifications: DSM is audited every 3 years by the NFPA – at DSM's request. The FDA comes to Belvidere yearly to audit the Human Premix area. DSM has not had a FDA violation in many years. DSM is also certified in ISO 9000 & ISO 14001.
 - Mike stated that DSM people take their jobs very seriously especially since we produce food products. Products are not released that do not meet DSM standards.
 - Mike signs off on all Certificates of Analysis before products leave the plant which ensures the quality.
 - Reliability and confidence in our products is a major issue today especially since people now read labels.
 - DSM stands behind all products it produces which make a big difference to the consumers.
 - People care more now than before about where raw materials and ingredients are coming from that are put in the products they buy.
 - The importance of documentation was explained. All manufacturing, etc. is documented. The rule is no documentation means the process was not done.
 - Audits by an outside firm related to ISO 9001 / 14001 ensure that DSM is documenting everything it does. DSM ensures we have the best suppliers possible and still makes good products at good costs.
 - Jim Brandl summarize in the end the quality process:
 - Process – Traceability – Quality
- At the next CAP meetings, members will take a tour of the Quality Assurance / Quality Control unit.
- Bud Allen gave an overview of three issues:
 - Air monitoring
 - AirQAP panel report
 - Pediatric Asthma study at the UMD

- NJDEP – DSM agreed to donate monitors to the community, however the air monitoring has been shutdown.
- AirQAP need funds:
 - Recently a large settlement was made with an energy company in NJ
 - NJ one of three states to share in the settlement
 - Estimated \$50M
 - Once the settlement is finalized a letter will be sent to attempt to secure funds to continue AirQAP
 - AirQAP influence on the community through their website continues to be funded by DSM.
- Non-attainment for PM – Knowlton was discussed. EPA is setting limits.
- Election of Chairperson
 - Bud Allen was elected Chair and Harold Halvorsen was elected Co-chair.
 - Jim Brandl distributed the CAP Charter to everyone.
 - Jim discussed the role of the Chairperson including bringing issues to the team.
 - DSM will continue to do the logistics for the meetings.
- On the agenda for the next meeting: February 19th.
 - Consider having various DSM employees attend meeting to discuss how they work safely
 - Review DSM Safety Culture
 - It was stated that a company can always put the right systems in place but cannot capture people's hearts and minds to make safety a value not only in your job but in everyday life. Safety is not just for your job it is for everything we do.
 - DSM is trying to put culture in place to be the best in safety.
 - At future meetings DSM reps will discuss Safety Culture.
 - Other considerations for future:
 - Having students work as unpaid interns
 - Make DSM more transparent to the community. It was mentioned people still consider DSM to be Roche. Wim stated what is most important is that the community see DSM as a good company producing quality products. CAP members can help by spreading the word about what DSM does.
 - Outreach programs for the community – it's been suggested the DSM needs to do more the reach out to locals, possibly through family days.
 - Consider open house for the community
 - Balloon Fests – giving out promotions, gifts, etc. to local community.
- Next meeting: Tuesday – February 19, 2008
- Jim mentioned to the group DSM's cafeteria will be open in January and Epicurean Feast Company will be our caterer.
- Linda Griest distributed a memo from the American Heart Association.
- At next CAP meeting, it was suggested Andy Tynan be a guest to discuss environmental issues / regulations.
- Jim Brandl thanked the group for the continued involvement in the CAP meetings.